**Global Learning Committee**

**02/28/20 RR: 220 12:00- 1:30**

**Attendees:** Ida Flippo, Martha Bailey, Sue Mach, Ernesto Hernandez, Jennifer Bown, Kurt Lewandowski, Melissa Padron, Irma Bjerre, Kerrie Hughes, Michael Patterson, Sue Goff, Carol Dodson, Duncan Garcia ASG,

**Absent:** All present

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| **Topic/Item** | **Key Points** |
| **Welcome and Introductions** |  |
| **Virtual International and national Online Classes** | * Ida met with Jason Kovac and Katrina Boone to present idea about virtual international and national exchange classes. There is a college in West Virginia wanting to do a collaborative virtual class in medical billing and coding. * Ida will write a mini grant to invite John Rubin to come and present information about Virtual Exchange. He was a leader of a program at SUNY. * Monterey, Mexico has list of professors in Monterey who are looking for partners here * EFA 101 class do an online project in another country (mostly Mexico) * Katrina would help with technology as they will be some type of Zoom meetings, other online programs or ‘What’s App’ * Jason is supportive of pursuing this idea * Need to address translation issues if not all speak English   Ida will present at Dean’s Meeting on March 17th   * This exchange would allow students who cannot travel to have an international experience * Possible to follow up online class with a visit in the future * One resource is to re-connect with previous visits (i.e. the Russian guests in 2019) * Marilyn Braught, director of the Clinical Laboratory Assistant program, just hosted professors from Afghanistan. They toured labs at Harmony and the ITC. * The ACE will be asking colleges about virtual exchange programs and will take into account when ranking colleges… we would be ahead if we start this process now * Ida will send GLC the strategic plan. Part 1 will be implemented this year. Someone will need to continue plan (part 2) after Ida retires. |
| **ISP Update** | Sue Goff shared ISP draft. Policy is straight forward;  Sue reviewed steps in the procedure which is more complex as covers all types of trips nationally and internationally.   * The proposal needs to be submitted to the VP of Instruction and Student Services 9-12 months ahead of the trip after Intent to Lead is approved. * CCC will have contract for students to sign for study-away trips. * There is still discussion on field trips and overnight national types of trips e.g. approval for trip/time frame. These 2 sections will be researched by Ryan Davis and Tory, then brought back to ISP. We don’t need to have input on this, as they are not international. * Need to change title to Clackamas Community College Faculty-led International Travel Handbook * Also need to address the Clery Policy & training. Tom Sonoff will send a PowerPoint training to all faculty who are leading trips. |
| **Ireland 2020** | * All four faculty met this morning to review brochure and overall plans for trip… will send on Monday to Diane as well as the poster idea * Aer Lingus not possible so will work with Frosch Travel; Delta is more flexible and will allow sub to take ticket for anyone who drops out * Web page coming along * Carol still working on her outline for HS 290 Global Health Class |
| **Fund Raising** | * Ida and Sue M. met with Foundation staff and brain storming for fund raising. Short term alumni trips; auction; need to reach out to Kells for support. Is there someone we can honor and invite them to speak. Bill Briare? Heidi Cropsey? |
| **Faculty Handbook** | * Reviewed portion of draft Sue M brought today * Reviewed and edited content * Discussed ideas on Cancel for Any Reason Insurance. Very expensive but at least suggest to students. More salient with current COVID 19 outbreak internationally * Clarification still needed for some portions of handbook |
| **Suggestion** | * Create EXCEL spreadsheet to keep track of the time we each spend on anything related to GLC work, especially when planning a trip. Emails to and from students take an inordinate amount of time as well as completing all forms, collecting documents etc. |

Next meeting Winter Term 03/13/2020